

**Old Gregg School Advisory Board  
Meeting Minutes  
October 4, 2016  
6:30 pm**

**Old Gregg School Advisory Board in attendance:** Colleen Begley, Jane Burrows, Keri Miller, Carol Myers, Peggy Myers, Adam Seitz, Jim Smith

**Others:** Jen Snyder, Charles Stover

The Old Gregg School Advisory Board met on October 4, 2016 at the Old Gregg School, 106 School Street, Spring Mills, Pennsylvania. The meeting was called to order by President Jane Burrows.

**BUSINESS:**

**Minutes:** The minutes from the September 6, 2016 meeting have been tabled until November 1<sup>st</sup> as there are multiple corrections.

**Officer's Report:** Jane had two items. (1) This is the last meeting for Peggy Myers, as a member of the Advisory Board. Jane wanted to thank Peggy for all that she has done for the Advisory Board and the OGS. Peggy is one of the original members of the board. She's going to be missed. (2) Jane received a thank you note from Salem Hill concerning the pig that was purchased at the Junior Livestock Sale and the gift card given to them.

**COMMITTEE REPORTS:**

**BUDGET:** Jen Snyder reported on the budget, since Doug was out of town. Everything is continuing to be good with monies even with the bills for the front steps (\$4,000) and McClure (estimated \$4,000) still needing to be paid. Interest in the kitchen is picking up, and a tour was given to the Small Business Development Center, who refers many to us, and the Department of Community & Economic Development, Carol Kilko. They were impressed with all that has been done & what continues to be done in the building. Carol had a few ideas for possible grant options for us as well. Adam Seitz had a question concerning the flashpoint internet and who's paying within the building. The church has 2, which they haven't been paying as they haven't been able to connect. From the Stroup Ins Agency, Carol Gingrich has been paying her half of the charge, Rachael has not as she uses the Verizon connection she has in place. Most agreed that the agency and PVCC should be billed for their portions of the payment. After some discussion, it was agreed that OGS need a formal agreement for the internet use and the tenants. The internet needs to be handled as a service. **A motion was made by Keri Miller, with a 2<sup>nd</sup> by Carol Myers for Adam Seitz to create a contract document for tenants interested in having access to the Flashpoint internet, pending supervisor's solicitors' approval.** Motion carried with not further discussion.

**MAINTENANCE/ROOF:** Jane Burrows noticed that the ceiling appeared to be fixed in what was the locker room in the basement. Jim Smith said he didn't repair it. No one seemed to know who had made the repairs. As for the roof, six (6) leaks were found. We should be thinking about either repairing them or putting a new roof on. Joel Myers is to be getting estimates, but he was not at the meeting. Adam Seitz wondered if we had an agreement with a local bank if major repairs needed to be done at any time, if we had options. It appears that we do. Adam spoke with the USDA concerning grants. Since these would be federal grants there would be lots of paperwork to be done and that these would be grants for large sums of money. He suggested maybe looking at combining the roof, heating, air conditioning, and parking all under one. These are all just ideas at this point

**SUPERVISORS REPORTS:** The sunshine law has been a topic of discussion as only one of the supervisors may be at our meeting, at a time. All three supervisors can't be in attendance unless there is an advertised meeting. At the joint meeting November 7<sup>th</sup>, Joel Myers is working on getting a speaker to explain the sunshine law to us. Jane Burrows asked if Jen could be sure to block off December 9<sup>th</sup> and 10 for the craft fair. The 9<sup>th</sup> for set up and the 10<sup>th</sup> for the actual fair. It was also mentioned that Trick or Treat night is Monday, October 31<sup>st</sup>.

**SPECIAL REPORTS:**

**TENANTS:** Nothing to report.

**FOOD RECLAMATION PROJECT:** They are pretty well finished for the year. They possibly may have a few more food classes.

**FITNESS CENTER/CLASSES UPDATE/WALL/EQUIPMENT:** Keri Miller and Carol Myers met and thought maybe the quarterly fees should be increased from \$15.00 to \$25.00, for individual memberships. This may get more people to pay the annual fee of \$50.00 and reduce paperwork. **A motion was made by Adam Seitz, with a second by Peggy Myers, to increase the individual quarterly membership fee from \$15.00 to \$25.00.** Motion carried with no further discussion.

**FLASHPOINT UPDATE:** Was discussed earlier, nothing further added.

**WEBSITE:** Adam Seitz has been working on this. Current hosting was set up for two years. He might not be able to copy the templates, so all information may have to be moved all at once. Adam plans to add more information to the site as well.

**LONG RANGE PLAN:** Tabled till January.

**OLD BUSINESS:**

**DOG POLICY:** Peggy Myers read the proposed policy. **A motion was made by Jim Smith, with a second by Colleen Bigley to adopt the policy as written.** Motion carried. Jen will make copies and post in the building.

**COOKBOOK:** Still collecting recipes. Carol Myers added a place for a phone number, just in case there were questions on the recipe. Forms will be at the Craft Fair to collect recipes and to also take orders.

**DAY OF CARING:** Jane Burrows and Peggy Myers are doing the lunch for all persons volunteering.

**WINTER CRAFT FAIR – December 10<sup>th</sup>:** Jane Burrows reported she has 9 confirmed and paid vendors, with 4 or 5 others showing interest. Everything is progressing nicely. Jane did have a concern for advertising. It was suggested to put flyers in the Post Office, on for the Millheim/Spring Mills cable company, along with any place else that has free advertising.

**EMERGENCY SHELTER:** Don Grenoble has spoken to and the Auxiliary will meet Thursday afternoon with the Red Cross. Agreements will be worked on at that time. The Fire Company will be the main location, with OGS being backup for emergencies. OGS have cots in the basement, which Don is not sure how they got there. They were to be at the Fire Company. Don should have all completed and in place by the November meeting.

**DOC WORK:** Charles Stover is still waiting for a list of projects to be done from the Fire Company and OGS Board.

**LANDSCAPING:** Phillip Corman won't be doing anything now. He'll present a proposal in the Spring.

**NEW BUSINESS:** Carol Myers said since her church no longer does Light the Night for Halloween that they have several containers of decorations and games. Did the OGS Advisory Board want these or did they have any suggestions as to what to do with them. It was suggested to as PVCC and the YMCA.

**ANNOUNCEMENTS:**

**DANCE:** None for October

**OPEN MIC:** Was October 1<sup>st</sup>

**PARTIES/SPECIAL EVENTS:** Get to Doug Bierly

**NEXT MEETING:** November 1, 2016

**GRAPEVINE DUE:** October 15<sup>th</sup>

**A motion was made by Carol Myers, with a second by Peggy Myers to adjourn the meeting.** Motion carried.

*Carol A. Henzrich*