

**Tri-Municipal Park**  
P.O. Box 54  
Centre Hall, PA 16828

**Advisory Board Minutes**  
**January 17, 2017**

Present: Centre Hall Borough - Beth Araujo, Secretary/Treasurer  
Ray Hankinson  
Gregg Township - Joel Myers, Chairman  
Potter Township - Karl Eysenbach  
Advisory Recreation Board - CHB - Joe Hammaker  
GT – Pat Leary  
PT - Michael Troyan  
Visitors - Brian Auman

Chairman Michael Troyan opened the meeting at 7:00 pm following the Pledge of Allegiance.

**Re-Organization:**

1. Chairman Nominations – Karl Eysenbach nominated Michael Troyan, who declined; Pat Leary nominated Joel Myers; Pat Leary closed the nominations: Ayes 5; Nays 0; Motion Passed. Joel Myers is Chairman.
2. Vice-Chairman Nominations – Pat Leary nominated Todd Bowersox; Pat Leary closed the nominations: Ayes 6; Nays 0; Motion Passed. Todd Bowersox is Vice-Chairman.
3. A motion was made by Pat Leary and was seconded by Ray Hankinson to reappoint Beth Araujo as Secretary/Treasurer: Ayes 6; Nays 0; Motion Passed.

**Presentation:**

Brian Auman presented the modified concept thus far and will update for next meeting. Additions for future plans are: 20 parking spaces for the Frisbee Golf area and flat bottoming the drainage pond to be used in winter months for ice skating.

**Prior Meeting Minutes:**

A motion was made by Pat Leary, and was seconded by Michael Troyan to approve the December 20, 2016 meeting minutes: Ayes 6; Nays 0; Motion Passed.

**Old Business:**

1. Cell Tower / DCNR Updates – still waiting on DCNR's signature.
2. Line of Credit update – awaiting returned documentation from the bank.
3. Joel Myers stated that Gregg Township has a new Solicitor – David Gaines.
4. New Sign – awaiting on school students to complete.
5. Farming acreage for 2017 – to remain the same. Ask at meeting if wants to mow hay in spring. Reminder to caution the farmers about over spray drifting into switchgrass and prairie grasses – killed off the clover in 2016.
6. Michael Troyan will talk with Jesse (Pheasants Forever) to see about when to mow the switch grasses and if he is still interested in pollinator planting.

January 17, 2017

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New Business:

1. Beth Araujo will see if Mr. Mothersbaugh is interested in helping with fundraising.
2. Beth is to also ask solicitors if we can advertise in Lockhaven's newspaper verses the CDT.

Board Member Comments:

1. Joel Myers mentioned the recent article in "The Valley" about Gregg Township.
2. Joel Myers mentioned the Karoondinha Festival to be held at Penns Cave in July.

A motion to adjourn this meeting at 8:38 p.m. was made by Karl Eysenbach and was seconded by Pat Leary: Ayes-6; Nays-0 motion passed.

Respectfully Submitted,



Beth Ann Araujo, CGA, Secretary / Treasurer

**Tri-Municipal Park**  
P.O. Box 54  
Centre Hall, PA 16828

**Advisory Board Minutes**  
**February 21, 2017**

Present: Centre Hall Borough - Beth Araujo, Secretary/Treasurer  
Ray Hankinson  
Gregg Township - Joel Myers, Chairman  
Potter Township - Karl Eysenbach  
Advisory Recreation Board - CHB - Joe Hammaker  
GT – Pat Leary  
PT - Michael Troyan, Todd Bowersox, Vice-Chairman  
Guests - Casey Grove, Erica Husser

Chairman Joel Myers opened the meeting at 7:00 pm following the Pledge of Allegiance.

Brainstorming discussion on subcommittees to be formed:

1. Fundraising - Beth to follow-up with Mr. Mothersbaugh; Joel to follow-up with Russ Brooks; Sal Nicosia
2. Disc Golf -
3. Habitat Planting - later on.
4. Trees - Ray suggested seedlings for Disc Golf Course - poor success rate. Todd preferred balled and bur lapped - high success rate; to wait until course is in place to plant; and tree grants.
5. Plant - involve Leo Sammis.
6. Water - for plantings.

The concept plan from Brian Auman was passed around for comments for tomorrow mornings meeting with Brian, Glen, Claudia, and Wes Fehringer, DCNR.

1. Question – is drainage under the fields needed
2. Assurances that the Stormwater from Sammis’ is engineering soundness in plan
3. Not in favor of heritage orchard – spraying is needed every 2 weeks, lots of upkeep work.
4. More flat playing areas.
5. Quasi natural area – planting trees – less mowing, only a couple times a year.
6. Playground in main area.
7. Back engineering multipurpose fields with French drains underneath if needed.
8. Note to farmers – signs are moveable if needed for farming or mowing.

Citizens:

1. Casey Grove – interested in becoming a representative for Gregg Township.
2. Erica Husser – interested in learning more and possibly joining a committee.

Prior Meeting Minutes:

A motion was made by Pat Leary, and was seconded by Ray Hankinson to approve the January 17, 2017 meeting minutes: Ayes - 7; Nays - 0; Motion Passed.

Old Business:

1. Cell Tower / DCNR Updates –DCNR has signed the documents – waiting on Heritage approval.
2. Line of Credit update – awaiting returned documentation from the bank – providing official names for municipalities and signers on loan paperwork.
3. New Sign – Ray delivered the boards to Andy Landis and was shown around. He saw the robotics and drone. Our public service project – new sign – should be completed soon. Ray to ask for April 1<sup>st</sup> so that it can be installed early spring.
4. School Children Logo contest update - Pat spoke with Principal Dustin Dalton, about having the art students enter a logo contest. This artwork would belong to the Tri-Municipal Park and possibly be used in contribute to park brochures, pamphlets, and other park materials. Prize ideas are \$100 for 1<sup>st</sup> place, \$50 for 2<sup>nd</sup> place, \$25 for 3<sup>rd</sup> place and gift cards to Brother's and Pizza Heaven for participants - to be finalized after know how many participants.
5. Naming of Park – ideas:
  - a. Casey Grove – “Tri-Municipal Park” with a catchy subtitle underneath.
  - b. Erica Husser – show leadership regionally – like “Penns Valley Park” then “Thank you to Centre Hall Borough, Gregg Township and Potter Township that this park exists.”
  - c. Joel stated that these ideas will be kept in mind.

New Business:

1. Part of the “Aplos” fundraising presentation was previewed during the meeting and will be forwarded to members to view in their own time.

Board Member Comments:

1. Todd reminded everyone of the upcoming joint meeting on Tuesday, March 21, 2017 at 7:00 p.m.

A motion to adjourn this meeting at 9:15 p.m. was made by Todd Bowersox and was seconded by Pat Leary: Ayes - 7; Nays - 0 Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA, Secretary / Treasurer

**Centre Hall Borough, Gregg Township, and Potter Township  
Joint Meeting with Tri-Municipal Park Advisory Board  
Meeting Minutes  
March 21, 2017**

Present: Centre Hall Borough - Beth Araujo, Secretary/Treasurer  
Advisory Recreation Board - Ray Hankinson; Joe Hammaker; Karl Eysenbach;  
Todd Bowersox; Michael Troyan; Joel Myers; and Pat Leary;  
Centre Hall Borough Councilpersons - C. Christine Cooper; William Guisewhite;  
Pat Krisch;  
Gregg Township Supervisors - Douglas Bierly; Charles Stover  
Potter Township Supervisors - Jake Tanis; Melvin Dutrow;  
Visitors – Brian Auman; Glenn Vernon; Claudia Albertine;

Joel Myers opened the joint meeting at 7:00 pm following the Pledge of Allegiance.

1. Phase I Plan Presentation was made to Municipal Officials for their approval to proceed.
  - a. Construction estimate is \$600,000.00.
  - b. Would like to apply for grants –
    1. DCNR grant of \$300,000.00
    2. Pennvest grant of \$150,000.00
    3. and other smaller grants / matches / in kind services
  - c. Note – Line-of-Credits – each municipality \$50,000.00 have been applied for. Any balance after construction and grant reimbursements have been made will be rolled into a low interest Pennvest loan to be repaid from farming and cell tower rental proceeds.

Centre Hall Borough – A motion was made by Joe Hammaker and was seconded by C. Christine Cooper to approve Phase I Construction estimate of \$600,000.00 and to apply for a matching DCNR grant of \$300,000.00 and Pennvest grant of over \$150,000.00: Ayes 4; Nays 0; Motion Passed.

Potter Township – A motion was made by Karl Eysenbach and was seconded by Melvin Dutrow to approve Phase I Construction estimate of \$600,000.00 and to apply for a matching DCNR grant of \$300,000.00 and Pennvest grant of over \$150,000.00: Ayes 3; Nays 0; Motion Passed.

Gregg Township – A motion was made by Douglas Bierly and was seconded by Joel Myers to approve Phase I Construction estimate of \$600,000.00 and to apply for a matching DCNR grant of \$300,000.00 and Pennvest grant of over \$150,000.00: Ayes 2; Nays 1; (Charles Stover) Motion Passed.

2. There being no further discussion to be held by the Municipal Officials, a motion was received for adjournment of the joint portion of the meeting at 8:03 pm by C. Christine Cooper and was seconded by Pat Krisch: Ayes 10; Nays 0; Motion Passed.

Advisory Board Meeting continued at 8:03 p.m.

Prior Meeting Minutes:

A motion was made by Pat Leary, and was seconded by Michael Troyan to approve the February 21, 2017 meeting minutes: Ayes - 7; Nays - 0; Motion Passed.

Old Business:

1. Cell Tower / DCNR Updates – Michael reported that paperwork is completed. Test drilling should begin next week and proceed from there.
2. Line of Credit update – paperwork is being finalized and will soon be ready for municipal signatures on loan paperwork.
3. New Sign – Ray delivered the boards to Andy Landis and should be completed soon.
4. School Children Logo contest update - Pat spoke with Principal Dustin Dalton, about having the art students enter a logo contest. Pat will go to a meeting to finalize and to take note of approximate number of participants.

New Business:

Michael Troyan to follow up with Potter Townships Insurance Company on the liability of volunteers working at the Tri-Municipal Park.

A motion to adjourn this meeting at 8:45 p.m. was made by Todd Bowersox and was seconded by Joe Hammaker: Ayes - 7; Nays - 0 Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA, Secretary / Treasurer

**Tri-Municipal Park**  
P.O. Box 54  
Centre Hall, PA 16828

**Advisory Board Minutes**  
**April 18, 2017**

Present: Centre Hall Borough - Beth Araujo, Secretary/Treasurer  
Gregg Township - Joel Myers, Chairman  
Potter Township - Karl Eysenbach  
Advisory Recreation Board - CHB - Joe Hammaker  
GT - Lisa Kroner  
PT - Michael Troyan; Todd Bowersox, Vice-Chairman  
Guests - Brian Auman, BSA / LA, LLC

Chairman Joel Myers opened the meeting at 7:00 pm following the Pledge of Allegiance.

**Brian Auman:**

1. Submitted the DCNR grant application on April 8<sup>th</sup>. Additional Letters of Support and the Resolution will be submitted following signing of the Resolution on April 13<sup>th</sup>.
2. David Henning, Pennvest, is helping with the Pennvest application. If this loan forgiveness/loan is awarded to the TMP in September, construction could begin the spring of 2018.
3. Minor modifications were needed for the NPDES Permit.
4. Still planning to apply for smaller grants as they become available.
5. Leo Sammis is very interested in helping with plant/tree selections.
6. The next steps are marketing and strategy with the top priorities moving forward.
7. Strategic outreach groups / possible sponsors were identified.
8. Future Phase II – Pavilions, trails to town and rest of park, soccer / baseball / softball fields, frisbee golf, meadows, plantings, playgrounds, sandboxes, tennis courts, and pump track.

Prior Meeting Minutes: A motion was made by Joe Hammaker, and was seconded by Michael Troyan to approve the March 21, 2017 meeting minutes: Ayes - 6; Nays - 0; Motion Passed.

**Old Business:**

1. Cell Tower / DCNR Updates - Nothing new to report
2. Line of Credit update - paperwork has been signed.
3. New Sign - ready to be installed.
4. School Children Logo contest update - Nothing new to report.
5. Liability Insurance Volunteer Update - Nothing new to report.
6. Budget for DCNR Grant – operating expenses, frisbee golf, widening of farming road, and parking near frisbee golf.
7. Estimated date frisbee golf course will be completed – summer.

**New Business:**

Need to compile a list of possible Capital Campaign Coordinators.

Board Member Comments:

1. Todd Bowersox stated that the consultants have been an outstanding resource. It was a wise investment hiring them to prepare the grant paperwork. We should send a letter of appreciation for their services being above and beyond what they committed to do. A motion was made by Karl Eysenbach and was seconded by Lisa Kroner to send a letter of appreciation: Ayes - 6; Nays - 0 Motion Passed.
2. Michael Troyan is interested in keeping Brian Auman on retainer for the future development of the park. Many nodded their heads in agreeance.

A motion to adjourn this meeting at 8:28 p.m. was made by Joe Hammaker and was seconded by Todd Bowersox: Ayes - 6; Nays - 0 Motion Passed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Beth Ann Araujo".

Beth Ann Araujo, CGA, Secretary / Treasurer



**Tri-Municipal Park**  
P.O. Box 54  
Centre Hall, PA 16828

**Advisory Board Minutes**  
**May 16, 2017**

Present: Centre Hall Borough - Beth Araujo, Secretary/Treasurer  
Ray Hankinson  
Gregg Township - Joel Myers, Chairman  
Potter Township - Karl Eysenbach  
Advisory Recreation Board - CHB - Joe Hammaker  
GT – Lisa Kroner; Pat Leary  
PT - Michael Troyan; Todd Bowersox, Vice-Chairman  
Guests - Brian Auman, BSA / LA, LLC  
Glenn Vernon

Chairman Joel Myers opened the meeting at 7:00 pm following the Pledge of Allegiance.

Brian Auman and Glenn Vernon:

1. Additional information needed for the Pennvest Application is: 2016 Municipal Audits; Park Master Plan; Brochure; PT Planning Commission letter; County Planning Commission letter.
2. Additional outreach groups / sponsors were discussed.
3. Naming the park “Penns Prairie Park” on brochure to catch attention? (Municipalities have to approve this.)
4. Rhoneymeade Arboretum & Sculpture Garden has a sample prairie started.
5. Sample brochures were handed around. A tri-fold was chosen to be created as a leave behind when speaking with sponsors and outreach groups.

Prior Meeting Minutes: A motion was made by Karl Eysenbach, and was seconded by Michael Troyan to approve the April 18, 2017 corrected meeting minutes: Ayes - 8; Nays - 0; Motion Passed.

Old Business:

1. Cell Tower / DCNR Updates - Nothing new to report
2. New Sign - was installed by Michael Troyan and Todd Bowersox. Thank you to both of you for installing the sign and to Joel Myers for painting the sign. A thank you card is to be sent to Andrew Landis at Penns Valley for his students helping in routing the signs.
3. Todd Bowersox voiced his opinion that this Advisory Board is beginning to act as an action group. The municipalities will need to be more involved. Discussion followed: Backhoe and time is going to be needed; project manager; engineering work (Joel to contact Don Franson to figure out stones needed for center road and parking area near frisbee golf.
4. School Children Logo contest update – put on hold.
5. Liability Insurance Volunteer Update - Nothing new to report.
6. Frisbee golf course – Ray Hankinson said that the Girl Scout is raising \$1,200.00 for the T-pads which will be poured in two days. Forms will be placed for 9 holes, cement poured (1 yard each t-pad), forms will then be reused for the second 9 holes. A backhoe or skid steer will be needed to remove the topsoil for the t-pads and to lay gravel in holes. 2”x6” boards are to be donated for the forms. Joel asked Ray if he would be the project manager on this.
7. Quarry donations will be needed for the gravel parking area for 20 vehicles (80’x65’ = 5,200 sq. ft. of 6” = approximately 100 cubic yards).

Old Business - Continued:

8. Beth will forward out Joel's email as to dates and times when working on the roadway and parking areas for additional help needed.
9. Capital Campaign Coordinators – Joel will ask Walt Witmer for a contact at PSU and Pasquarelli from Centre Region about consultants that were used.

New Business: Two invoices were received. One from Nittany Engineering for additional work for the DCNR and Pennvest applications. We no longer have a retainer and will need to cover additional expenses involved with this. The second invoice is from Potter Township for insurance. Both these checks will be printed and signed when Joe's cast is removed.

Board Member Comments: Lisa Kroner is to get the insurance contact information to Michael Troyan.

A motion to adjourn this meeting at 8:53 p.m. was made by Pat Leary and was seconded by Karl Eysenbach: Ayes - 8; Nays - 0 Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA, Secretary / Treasurer

**Tri-Municipal Park**  
P.O. Box 54  
Centre Hall, PA 16828

**Advisory Board Minutes**  
**June 20, 2017**

Present: Centre Hall Borough - Beth Araujo, Secretary/Treasurer  
Ray Hankinson  
Gregg Township - Joel Myers, Chairman  
Potter Township - Karl Eysenbach  
Advisory Recreation Board - GT – Pat Leary  
PT - Michael Troyan; Todd Bowersox, Vice-Chairman  
Guests - Brian Auman, BSA / LA, LLC  
Glenn Vernon, Claudia Albertine

Chairman Joel Myers opened the meeting at 7:00 pm following the Pledge of Allegiance.

Brian Auman, Glenn Vernon and Claudia Albertine:

1. Grant Applications were submitted to DCNR and Pennvest.
  - a. Wes Fehringer, DCNR, reviewed the project for completion and has given good comments. The Regional / local review thought it was a good project and would compete along with Clearwater's submittal to also be reviewed on July 7<sup>th</sup>. The Parks DCNR grant application is up against stiff competition.
  - b. The Pennvest review will be on July 19<sup>th</sup>. We will receive an invitation to attend the Pennvest Board meeting if our project is to be approved and voted on at the meeting.
2. Plan / Brochure:
  - a. The plan was updated with shifting to make room for the proposed SR45 / SR2006 bypass road along the parks western side.
  - b. Glenn and Claudia began working on the cost estimates
  - c. Some additions to the brochure are to add the history to connect Phillip Vickers Fithian and that the first phase is 25 acres of the 165 acres.
  - d. Add traditional items at the top of the list
  - e. "Penns Prairie at Tri-Municipal Park" with language to transition from Tri-Municipal Park to Penns Prairie – launching the new name. Wording to be received by municipalities for their July meetings.
3. Next Steps:
  - a. Tri-fold format would be \$400-\$500.00 for printing 500 on heavy bond paper.
  - b. Possibly students making renderings
  - c. Other inserts – pavilion, raingarden, park features

Prior Meeting Minutes: A motion was made by Pat Leary, and was seconded by Ray Hankinson to approve the May 16, 2017 meeting minutes: Ayes - 6; Nays - 0; Motion Passed.

Old Business:

1. Cell Tower / DCNR Updates – The municipalities would like the legal definitive date as to when the rent income will begin.
2. Disc Golf Course Update – the Girl Scout's project is due in August. Eric checked the course. Now that the Hay is off, there are 3-4 stakes that need replaced. The farmers are to be asked to rough mow the course with some areas being 30' wide and others 50-60' wide.

Old Business - Continued:

3. Liability Insurance Volunteer Update – The Tri-Municipal Park is covered under the Potter Township’s umbrella with riders for provisions for volunteers. Each municipality needs to double-check that group activities are covered under each of their policies up to \$500,000.00.
4. Hunting Policy – recommendation by permission only and posting.
5. Non-covered – campgrounds, skate parks, summer youth events, ice skating, group events.
6. Joel spoke with Gregg Township’s engineer about the center roadway. Mr. Franson suggested tailgating 2A along the roadway and creating 5 pull-off locations. Still to look into a parking area near the disc golf course as what to do so that this area does not become a quagmire. Runoff from Sammis Greenhouse comes straight down the center road and washes out the stoned. Todd Bowersox suggested not tailgating the first quadrant of the center road until after the Stormwater issues have been resolved.
7. Capital Campaign Coordinators – Joel has sent out email feelers to possible consultants and is awaiting replies.
8. Financial Report & Committed Expenses for 2017 update was handed out and reviewed. There are no additional projects that can be completed with current funds until rental fees from Verizon are received.

New Business: No new business to report.

Board Member Comments:

1. Todd Bowersox asked what the protocol is for email discussions. Discussion can take place as long as no final decision is made outside of a meeting. The items for final discussion need to be made public with a motion at a properly advertised meeting.
2. There have been some negative sensitivities towards the park that need to be expelled. Please try to uplift the park’s positive areas with moving forward whenever you hear anything negative.

A motion to adjourn this meeting at 9:03 p.m. was made by Pat Leary and was seconded by Michael Troyan: Ayes - 6; Nays - 0 Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA, Secretary / Treasurer

**Tri-Municipal Park**  
P.O. Box 54  
Centre Hall, PA 16828

**Advisory Board Minutes**  
**July 18, 2017**

Present: Centre Hall Borough - Beth Araujo, Secretary/Treasurer  
Ray Hankinson  
Gregg Township - Joel Myers, Chairman  
Potter Township - Karl Eysenbach  
Advisory Recreation Board - GT – Pat Leary, Lisa Kroner  
PT - Todd Bowersox, Vice-Chairman

Chairman Joel Myers opened the meeting at 7:00 pm following the Pledge of Allegiance.

Brochure Update: Brian Auman, Glenn Vernon and Claudia Albertine were unable to attend this evening. They did ask that the Tri-Municipal Park Advisory Board consider “Penns Prairie at Tri-Municipal Park” to be placed on the tri-fold brochures. A motion was made by Pat Leary, and was seconded by Ray Hankinson to approve taking the brochure title “Penns Prairie at Tri-Municipal Park” to the Municipalities for approval: Ayes - 6; Nays - 0; Motion Passed.

Discussion: Joel Myers spoke with Walt Witmer, PSATS Financial Counselor for the Valley. He is willing to help Joel put a financial plan together and looking for Grad students to help with this financial plan and for additional comments for the brochure.

Prior Meeting Minutes: A motion was made by Pat Leary, and was seconded by Todd Bowersox to approve the June 20, 2017 meeting minutes: Ayes - 6; Nays - 0; Motion Passed.

**Old Business:**

1. Cell Tower / DCNR Updates – Copies of the agreement were forwarded. Payment begins when a letter to proceed is received from Verizon.
2. Disc Golf Course Update – No change. Waiting to hear from Rachel, the Girl Scout, about her project. Unsure to when she is going to complete this. The farmer will be asked about a 2<sup>nd</sup> cutting for hay. A motion was made by Ray Hankinson, and was seconded by Pat Leary to request funds to purchase supplies for installing 9 baskets, tees, goals, hardware, etc. to construct 9 of the 18 hole course this year: Ayes - 6; Nays - 0; Motion Passed.
3. Grasshopper Landscaping will be asked to trim around the sign and pole area.
4. Due to not receiving rental fees from Verizon yet and the Tri-Municipal Park’s committed expenses for 2017, there are no additional projects that can be completed with current funds. Joel Myers suggested that the Municipalities be asked to contribute \$2,000.00 each from either the In-Lieu-of-Funds or General accounts so that a gravel parking area can be constructed along with tailgating stones on the center road this year. [approximately 30 tons for parking 20’x40’ and 10 tons for the road]

New Business: Todd Bowersox asked if he could make temporary signs designating a grassy area, just off the entrance, as temporary parking for use at this time.

July 18, 2017

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A motion to adjourn this meeting at 8:08 p.m. was made by Todd Bowersox and was seconded by Pat Leary: Ayes - 6; Nays - 0 Motion Passed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Beth Ann Araujo".

Beth Ann Araujo, CGA, Secretary / Treasurer

**Tri-Municipal Park**  
P.O. Box 54  
Centre Hall, PA 16828

**Advisory Board Minutes**  
**August 15, 2017**

Present: Centre Hall Borough - Beth Araujo, Secretary/Treasurer  
Ray Hankinson  
Gregg Township - Joel Myers, Chairman  
Potter Township - Karl Eysenbach  
Advisory Recreation Board - CHB – Joe Hammaker  
GT – Pat Leary, Lisa Kroner  
PT – Michael Troyan; Todd Bowersox, Vice-Chairman  
Guests - Brian Auman, BSA / LA, LLC  
Glenn Vernon and Claudia Albertine

Chairman Joel Myers opened the meeting at 7:00 pm following the Pledge of Allegiance.

**Brochure Update:**

1. Brian Auman, Glenn Vernon and Claudia Albertine presented a copy of the brochure. Centre Hall Borough and Gregg Township approved “Penns Prairie at Tri-Municipal Park” to be placed on the tri-fold brochures – Potter Township did not approve this, therefore the brochure will only have the heading of “Tri-Municipal Park”. A motion was made by Joe Hammaker, and was seconded by Pat Leary to approve printing the brochure title “Tri-Municipal Park” for Grange Fair: Ayes - 8; Nays - 0; Motion Passed.
2. A motion was made by Pat Leary, and was seconded by Joe Hammaker to approve paying for the brochure out of the Committee Balance: Ayes - 8; Nays - 0; Motion Passed.
3. 5”x7” leave behind brochures were passed out for review.
  - a. Student projects could be additional leave behind handouts – pavilion, soccer field, ball field
  - b. Add natural trails – paved walking trails with amount

Prior Meeting Minutes: A motion was made by Pat Leary, and was seconded by Joe Hammaker to approve the July 18, 2017 meeting minutes: Ayes - 8; Nays - 0; Motion Passed.

**Old Business:**

1. Cell Tower / DCNR Updates – Construction plan drawings were sent for review. The eastern road needs to be corrected. It is not present nor is it paved. This needs to be reflect that it will be constructed by Verizon as a gravel road with the possibility of being paving in a future stage.
2. Disc Golf Course Update – the disc golf supplies are to be ordered for installation in October
3. Capital Campaign Group Discussion –
  - a. Think about how to begin this, a team will be needed – a variety of folks
  - b. How to structure with three municipalities – have leave behinds on hand
  - c. Start with list of entities with potential of \$110,000+
  - d. What freedom is permitted by municipalities? What is permissible up front?
  - e. Process: Naming Committee; Finance Committee; What to do to authorize these; Review Process; Naming Opportunities; Signage;
  - f. Solicitor’s input
  - g. Model to begin with
  - h. Annual Budget; Semi-annual, quarterly

Old Business - Continued:

4. Invite Solicitors and others to attend meetings
  - a. Can set up a sub-committee with no financial
  - b. Do sub-committees need to advertise meetings
  - c. Possibly amend agreement for donations with certain purposes with designations on (example: Bench with name on)
  - d. Little Grants: Local, County, State Contributors
5. Road pull offs and parking for disc golf course – Joel to talk with Laron about these; contacting quarry; and pricing for stones.
6. Ray will source out disc golf supplies and place order for first nine.

New Business: Todd Bowersox cut down overgrown vegetation and placed the temporary signs designating a grassy area, just off the entrance, as temporary parking for use at this time.

A motion to adjourn this meeting at 8:33 p.m. was made by Joe Hammaker and was seconded by Pat Leary: Ayes - 8; Nays - 0 Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA, Secretary / Treasurer



**Tri-Municipal Park**  
P.O. Box 54  
Centre Hall, PA 16828

**Advisory Board Minutes**  
**September 19, 2017**

Present: Centre Hall Borough - Beth Araujo, Secretary/Treasurer  
Gregg Township - Joel Myers, Chairman  
Potter Township - Karl Eysenbach  
Advisory Recreation Board - CHB – Joe Hammaker  
GT – Pat Leary  
PT – Michael Troyan; Todd Bowersox, Vice-Chairman

Chairman Joel Myers opened the meeting at 7:00 pm following the Pledge of Allegiance.

Prior Meeting Minutes: A motion was made by Pat Leary, and was seconded by Joe Hammaker to approve the August 15, 2017 meeting minutes: Ayes - 6; Nays - 0; Motion Passed.

Old Business:

1. Cell Tower Updates – Construction plan drawings were corrected and ready to be signed.
2. Disc Golf Course Update – the disc golf supplies are to arrive tomorrow, hay is being cut today.
3. Stones – Joel reported that Laron had contacted the Aaronsburg quarry and could round up drivers for 20ton truckloads of stone for \$325 per load – will need approximately 30 loads of parking areas, disc golf tee pads, picnic area, and the center road.
4. Capital Campaign Group Discussion – no luck so far in setting up a meeting - hoping for next week.
5. Pennvest – had conference call #1 of 4. Bottom line is that the group must become an authority or something similar to accept the Pennvest loan and grant forgiveness or a single legal body will have to be the host. Potter Township's solicitor is not in favor of an authority but will figure out a way to do this legally.
6. Potter Township has now approved, by a vote of 4 to 1, "Penns Prairie at Tri-Municipal Park".  
Note - Beth will contact Brian Auman to update brochures and leave behinds.

New Business: Nothing new at this time.

A motion to adjourn this meeting at 8:00 p.m. was made by Pat Leary and was seconded by Joe Hammaker: Ayes - 6; Nays - 0 Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA, Secretary / Treasurer

**Tri-Municipal Park**  
P.O. Box 54  
Centre Hall, PA 16828

**Advisory Board Minutes**  
**October 17, 2017**

Present:	Centre Hall Borough -	Beth Araujo, Secretary/Treasurer Ray Hankinson
	Gregg Township -	Joel Myers, Chairman
	Potter Township -	Karl Eysenbach
	Advisory Recreation Board -	CHB – Joe Hammaker GT – Lisa Kroner PT – Michael Troyan; Todd Bowersox, Vice-Chairman
	Guest -	Eric Kroner

Chairman Joel Myers opened the meeting at 7:00 pm following the Pledge of Allegiance.

Prior Meeting Minutes: A motion was made by Joe Hammaker, and was seconded by Todd Bowersox to approve the September 19, 2017 meeting minutes: Ayes - 6; Nays - 0; Motion Passed.

**Old Business:**

1. Cell Tower Updates – Construction plan drawings were signed and forwarded.
2. Capital Campaign – Eric Kroner, Mark Sharer, Brian Auman met with Joel Myers to discuss last evening. Michael Troyan and Walt Witmer were unable to attend. Discussion on what to do, goals, hospital and initiatives, identification, and communication, a community effort with health & fitness partnerships, compiled a list of 30+ possible donors, the need to become an authority or something like an authority, Goals – big donors first, with DCNR and Pennvest grant & loan money to begin, need to be able to accept gifts, decide how to sell to entities. Funding in perpetuity – Corporate Pledge Program, Family Pledge Program, Individual Pledge Program, Establish By-Laws, Criteria to Solicit, Structure function & do jobs, Twice a year fundraising events like – Harvest Party, Corn Maze,
3. Lisa Kroner to forward a copy of Rothrock By Laws to use as a boiler plate – corporation – no collusion.
4. Mark Sharer prefers texting.
5. Professional help is needed, timelines need created, what's needed and cost structure.
6. Records are being kept of in-kind services.
7. Grand Opening Event – begin planning in the spring
8. Disc Golf Update – Centre Hall Borough employees did a great job on the road and parking areas. Ray ordered locks for the disc golf assembly and keyed the same. Wants to put together an email list of folks interested in helping to install the T-pads, dugouts & stones prepared by CHB employees. There is brushwork to be done. By word of mouth on Facebook, six people showed up to help install the disc golf poles. Ray is to talk to mowers about pricing mowing the disc golf course.

**New Business:** Nothing new at this time.

**Board Member Comments:**

Cross-country club is going to try our trails.

October 17, 2017

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A motion to adjourn this meeting at 8:37 p.m. was made by Joe Hammaker and was seconded by Lisa Kroner: Ayes - 7; Nays - 0 Motion Passed.

Respectfully Submitted,

A handwritten signature in cursive script that reads "Beth Ann Araujo".

Beth Ann Araujo, CGA, Secretary / Treasurer

**Tri-Municipal Park**  
P.O. Box 54  
Centre Hall, PA 16828

**Advisory Board Minutes**  
**November 21, 2017**

Present: Centre Hall Borough - Beth Araujo, Secretary/Treasurer  
Ray Hankinson  
Gregg Township - Joel Myers, Chairman  
Potter Township - Karl Eysenbach  
Advisory Recreation Board - CHB – Joe Hammaker  
GT – Lisa Kroner, Pat Leary  
PT – Michael Troyan; Todd Bowersox, Vice-Chairman

Chairman Joel Myers opened the meeting at 7:00 pm following the Pledge of Allegiance.

Prior Meeting Minutes: A motion was made by Joe Hammaker, and was seconded by Todd Bowersox to approve the corrected October 17, 2017 meeting minutes: Ayes - 7; Nays - 0; Motion Passed.

**Old Business:**

1. Capital Campaign/Fundraising – Joel is to meet with Eric, Mark, and Michael again this year to work on recommendations on how to proceed.
2. DCED/Pennvest/Nittany Engineering Update – A motion was made by Joe Hammaker, and was seconded by Pat Leary to proceed with Nittany Engineering preparing a timeline for project: Todd Bowersox asked for discussion concerning the engineering costs to complete project – in budget items of DCED and Pennvest grants/loan. Ayes - 7; Nays - 0; Motion Passed.
3. Joel reported that paperwork is in process to become incorporated as “Tri-Municipal Park, Inc. a 501c3 Corporation; a new EIN number was applied for; By-laws are being revamped for incorporation; and there will be a new structure for governing the Tri-Municipal Park, Inc. The Advisory Board voiced their concerns with the new by-laws and asked the municipal officials to see that they get to review these by-laws and add input before adopted by the three municipalities. This could be a special meeting of the Advisory Board.
4. Disc Golf Update – Ray reported that all 9 baskets are in place. One lock still need to be attached once it arrives. During the winter, Ray plans to have the Penns Valley students make “T” signs. Need one t-tag of stones in the spring to have t-pads ready for concrete.

New Business: Nothing new at this time.

**Board Member Comments:**

1. Todd commented that the Advisory Board need to think about a Tree plan; sinkholes; and planting trees in the disc golf area. Todd feels that it is time to begin a tree committee to plan where and types to be planted. To clean up the fence rows and/or plant clusters/groves of trees – to include Brian in this planning/plantings.
2. Todd and Lisa both had positive comments on the special meeting with DCED yesterday on reviewing the project at the parkland.
3. Michael stated that this part of the state rarely received money for trails and that the Advisory Board may look into a grant for this.

Board Member Comments - Continued:

4. Lisa reported that Magisterial District Judge Tom Jordan has been sending those needing community service hours to Potter Township. She will check the guidelines to see if can complete hours at the Tri-Municipal Park.

A motion to adjourn this meeting at 8:43 p.m. was made by Karl Eysenbach and was seconded by Lisa Kroner: Ayes - 8; Nays - 0 Motion Passed.

Respectfully Submitted,



Beth Ann Araujo, CGA, Secretary / Treasurer

**Tri-Municipal Park**  
P.O. Box 54  
Centre Hall, PA 16828

**Advisory Board Meeting**  
**December 19, 2017**

Meeting was cancelled by Chairman Joel Myers.